

MEETING DATE: THURSDAY, APRIL 14<sup>TH</sup>, 2011

**WORK SESSION**

DEPARTMENT: PARKS, RECREATION, & PUBLIC

FACILITIES

PREPARED BY: RICK MANCHESTER

DEPT. DIR. APPROVAL: RMM

CITY ADM. APPROVAL: \_\_\_\_\_

PRESENTED BY: RICK MANCHESTER

## **BLM—Mountain Bike Park Schematic Plan Development**

For Your Information

Action Necessary

Response Requested

### **PROBLEM/OPPORTUNITY**

In order to complete the BLM Right of Way grant application, we are required to have detailed information for location of trails and features.

### **BACKGROUND**

The BLM requires that we submit a schematic plan showing where the trails will be developed and where features will be installed. Once we have a schematic plan complete the City can submit a ROW Grant application and then BLM can complete an environmental assessment (EA).

The City received a quote from International Mountain Bike Association (IMBA) Trail Solutions to complete the schematic designs. They provided a quote of \$11,777 to complete this phase of design process. I have received grants and donations to cover up to \$13,000 for design services and reimbursable expenses.

The Park County Peddlers--\$6,000

Cody Chamber of Commerce--\$3,000

Park County Parks and Recreation Board—up to \$4,000

### **SUMMARY**

The park improvement plan will be adopted and the results will be funded and maintained by the City.

### **FISCAL IMPACT**

The City is not financial invested in this portion of the design services.

### **ALTERNATIVES**

1. Do not approve the contract.
2. Release an RFQ/RFP to other trail and mountain bike designers.

### **RECOMMENDATION**

Conduct a legal review of the IMBA contract. During the next convenient City Council meeting, request that City Council authorizes the Mayor to sign the agreement with IMBA Trail Solutions to complete a schematic design for BLM and City land south of Beck Lake Park.

### **ATTACHMENTS**

**AGENDA ITEM NO. \_\_\_\_\_**



RESOLUTION NO. \_\_\_\_\_

**ENTITLED: "A RESOLUTION ADOPTING REVISED LIQUOR LICENSE GENERAL GUIDELINES FOR THE REVIEW OF APPLICATIONS FOR RETAIL AND BAR AND GRILL LIQUOR LICENSES AVAILABLE THROUGH THE CITY OF CHEYENNE."**

WHEREAS, Resolution No. 4776, adopted by the Governing Body of the City of Cheyenne on October 10, 2005, adopted general guidelines for the review of applications for one additional retail liquor license that was then available; and

WHEREAS, it was determined during the 2011-2012 annual renewal application process that the licensee currently holding one (1) Retail liquor license and the licensee currently holding one (1) Bar and Grill liquor license were not eligible to file renewal applications pursuant to provisions of Wyoming Statutes, Title 12, Alcoholic Beverages, and that these licenses would revert to the City of Cheyenne effective March 31, 2011 in accordance with Wyoming Statutes; and

WHEREAS, based on the official ten (10) year 2010 federal census and provisions of Wyo. Stat. § 12-4-101, the City of Cheyenne may receive authorization from the Wyoming Liquor Division to issue one (1) additional Retail liquor license; and

WHEREAS, Resolution No. \_\_\_\_\_, adopted by the Governing Body on \_\_\_\_\_, 2011, directed the City Clerk to defer acceptance of applications for the available liquor licenses pending review and potential revision of the general guidelines adopted by Resolution No. 4776, and until authorization to accept applications was given by the Governing Body by Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CHEYENNE, WYOMING, that the attached Exhibit A, Liquor License General Guidelines, as revised, is hereby adopted for the review of applications for Retail and Bar and Grill liquor licenses available through the City of Cheyenne.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF CHEYENNE, WYOMING, that the City Clerk is hereby authorized to accept applications for the available Retail and Bar and Grill liquor licenses during the period of time from May 1, 2011 through May 31, 2011 and that all complete applications received during that period of time shall thereafter be subject to review by the Governing Body in accordance with Wyoming Statutes.

PRESENTED, READ AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

SEAL

\_\_\_\_\_  
RICHARD L. KAYSEN, MAYOR

ATTEST:

\_\_\_\_\_  
CAROL INTLEKOFER, CITY CLERK

## **EXHIBIT A**

### **LIQUOR LICENSE GENERAL GUIDELINES (as revised)**

#### **For use by the Governing Body of the City of Cheyenne in reviewing applications for Retail and Bar and Grill liquor licenses available through the City of Cheyenne**

1. The welfare of the people residing in the vicinity of the proposed premises to be licensed shall not be adversely affected.
2. The purpose of Wyoming Statutes, Title 12, Alcoholic Beverages, shall be carried out by issuance of the license.
3. The number, type and location of existing licenses may not meet the needs of the vicinity under consideration.
4. The desires of the residents of the City will be met or satisfied by issuance of the license.
5. Other considerations which may be considered include:
  - A. Is the proposed premises to be licensed serving as an amenity compatible with other neighborhood activities.
  - B. Does the proposed site meet current zoning requirements.
  - C. Would a license, if issued, provide social and economic opportunities benefitting the community.
  - D. Is the proposed premises to be licensed located within 500 feet of a hospital, church, school or daycare facility.
  - E. Anticipated time frame in which the applicant plans to be operational and open to the public.
6. Consideration of supporting documents that may be submitted with the application by the applicant, including, but not limited to a:
  - A. **Business Plan**  
(For example, information such as the following: whether the license will be used to attract other businesses, renovate an historic building or building of community significance, create a business anchor, anticipated business hours, customer offerings, building design, the need or market segment to be filled by issuance of the license, possible effects on existing businesses in and out of the area, and any franchise or chain affiliation.)
  - B. **Financial Plan**  
(For example, information reflecting the applicant's resources to acquire, construct or remodel a building, if applicable, to be used as the licensed premises. A financial statement must be submitted with each application; a Financial Plan, if submitted, would be a more detailed description indicating the applicant's ability to become operational to provide the type(s) of services proposed under the license in a timely manner.)

***In accordance with Wyoming Stat §16-4-201 et seq., referred to as the Wyoming Public Records Act, applications and supporting documentation submitted by applicants may be considered a record open to public inspection.***

Potential SLIB Consensus Fund Projects

	Amount	Fund	Priority
American Legion Baseball Field Improvements	\$ 25,000	General	
Vietnam Memorial Restroom and Improvements	\$ 27,500	General	
Ted Ebert Park Phase II: Shelter and Looped Sidewalk	\$ 25,000	General	
Babe Ruth Irrigation	\$ 27,500	General	
Babe Ruth Lighting	\$ 185,000	General	
Bob Moore Parking Lot	\$ 74,500	General	
Cougar Avenue Reconstruction (South Side of Street, Western Half)	\$ 250,000	General	
West Strip Lighting Project	\$ 42,000	Electric	
Recycling Center Building Purchase	\$ 250,000	Solid Waste	
Sewer Relining Projects (1,293 LF)	\$ 45,255	Wastewater	
Water Line Replacement (8th Street Cody to Beck)	\$ 100,000	Water	
Total	\$ 1,051,755		

Total by Fund	
General	\$ 614,500
Electric	\$ 42,000
Solid Waste	\$ 250,000
Wastewater	\$ 45,255
Water	\$ 100,000
Total	\$ 1,051,755

**Note:**

The City of Cody has applied for a SLIB Grant in the amount of \$284,020 for the West Strip Water Pressure project. If the City of Cody is unsuccessful in the grant application, staff requests that this project be considered a high priority for SLIB Consensus Funding. We should know about the grant application in June.