

**City of Cody
Contractors' Board
Thursday, February 27, 2014**

A regular meeting of the City of Cody Contractors' Board was held in the Conference Room of City Hall in Cody, Wyoming on Thursday, February 27, 2014 at 12:00 PM.

Present: Chairman Roy Holm; Gene Kelly; Merle Nielsen; Andy Cowan; Gerald Stroh; Paul Sandbak; Councilman Donny Anderson Scott King, Building Official; Bryan Rieter, Building Inspector; Utana Dye, Certified Engineering Technician II; Scott Kolpitcke, City Attorney;

Absent: Tom Quick, Kim Nelson

Chairman Roy Holm called the meeting to order at 12:01 PM.

Gene Kelly made a motion seconded by Paul Sandbak to approve the agenda for the February 27, 2014 regular meeting with the changes made to MJT Construction Inc. from a Class B to Class A General contractor and added item #4 to the agenda for discussion about a visit with Mike and John Darby. Vote was unanimous, motion carried.

MJT was not interview due to withdrawal until next meeting. No action was taken.

Gerald Stroh made a motion seconded by Paul Sandbak to approve the minutes for January 23 and January 29, 2014 regular meeting. Vote was unanimous, motion carried.

Teleconference interview was conducted with Lenny Buss of Buss Mechanical Service, Inc. Gerald Stroh made a motion seconded by Merle Nielson to approve the license for Buss Mechanical Service, Inc. for a Class B Plumbing Contractor. Vote was unanimous, motion carried.

Teleconference interview was conducted with Mike Asay of AC Electric, LLC. Merle Nielson made a motion seconded by Gene Kelly to approve the license for AC Electric, LLC. for a Class B Electrical Contractor. Vote was unanimous, motion carried.

An interview was conducted with Jason Williams of Line Side Electric, Inc. Gene Kelly made a motion seconded by Andy Cowan to approve the license for Line Electric, Inc. for a Class B Electrical Contractor. Vote was unanimous, motion carried.

An interview was conducted with Michael Cannella of Cody Contractor, Inc. Paul Sandbak made a motion seconded by Donny Anderson to approve the license for Cody Contractor, Inc. for a Class A General Contractor. Vote was unanimous, motion carried.

Consideration of a Class C license by Cooney Homes, LLC. – John Cooney. Paul Sandbak made a motion seconded by Merle Nielsen to approve the Class C license applications. Vote on the motion was unanimous, motion carried.

Consideration of the renewal Lytle Signs, for a Class C license.

Following discussion of the applications, Merle Nielsen made a motion seconded by Paul Sandbak to approve the Class C license. Vote on the motion was unanimous, motion carried.

New Business:

1. Scott King discussed the documentation for the modification and adoption of the 2012 IBC, IRC, IMC, IPC, IEBC and IFC Codes. The first reading at City Council will be on March 4, 2014.
2. Scott informed the board that he will be out of the office from March 3-7 taking an "ADA" review class and Certification Exam.
3. There was some discussion on ordinance issues.

Ongoing Issues:

1. Scott King is re-writing the Ordinance for Licensing Framing Contractors and Accessory Building Tie-Down. Once he has the ordinance written he will bring the information back to the board for review and approval. Scott King is still in the process of completing this ordinance.
2. January Building Permit Report was reviewed.
3. Current and Pending Jobs-Scott King informed the board on the current and pending jobs which are as follows: Millstone Pizza will be complete within the second week in April. The (2) two Good 2 Go Convenient Stores are in progress. West Park Hospital is doing some interior remodel and a breast biopsy room. The Monument Street Residential is a major remodel to the residence. Taco EL Taconazo remodeling the old Cody Meat Building for a restaurant. Cody Labs is installing office/storage rooms. Tractor Supply and finally the Yankee Car Wash, Juniper Wine and Spirits.
4. John and Mike Darby with the addition to the front of the Irma building. There was some work done without permits by an unlicensed contractor. Scott will be doing some follow up with phone calls and discussion with Scott Kolpitcke.

Conduct of Business:

Scott Kolpitcke the City Attorney did a power point presentation on City of Cody Contractor's Board Orientation & Training.

Matters from Board Members: None

There being no further business to come before the board, Gerald Stroh made a motion seconded by Andy Cowan to adjourn the meeting. Vote was unanimous, motion carried. Chairperson Roy Holm adjourned the meeting at 1:52 PM.

Utana Dye
Certified Engineering Technician II