

**City of Cody
Contractors' Board
Thursday, November 19, 2014**

A regular meeting of the City of Cody Contractors' Board was held in the Conference Room of City Hall in Cody, Wyoming on Thursday, November 19, 2014 at 12:00 PM.

Present: Roy Holm-Chairperson; Kim Nelson-Vice Chairperson; Paul Sandbak; Gerald Stroh; Councilman Donny Anderson; Gene Kelly; Tom Quick; Scott King, Building Official; Lynn Stutzman, Engineering Administrative Assistant.

Absent: Andy Cowan; Merle Nielson

Attendees: Sheila Enriquez from the Chamber of Commerce

Chairman Roy Holm called the meeting to order at 12:04 PM.

Paul Sandbak made a motion, seconded by Kim Nelson, to approve the agenda for the November 19, 2014 regular meeting with modifications. Vote was unanimous, motion carried.

Gerald Stroh made a motion, seconded by Paul Sandbak, to approve the minutes for the September 25, 2014 regular meeting with modifications. Vote was unanimous, motion carried.

Kim Nelson made a motion, seconded by Gerald Stroh, to approve the licenses for MKM Construction for a Class C 2014 Concrete Contractor's License, Cody Electric Contractor for a Class B 2014 Electrical Contractor's License, Wyoming Stove Company for a Class C 2015 Stove Installation Contractor's License, and for CRB Builders for a Class A, Category 1A 2014 General Contractor's License. Vote was unanimous, motion carried.

Public Comments: None

New Business:

1. Accessory Storage Buildings – Discussion regarding
 - a. Should a flat fee be charged instead of a sliding scale fee based on square footage. The consensus was that a flat fee should be charged although no voting took place.
 - b. Should all storage buildings be anchored. This item will be discussed further at the next meeting.
2. Shiela Enriquez with the Chamber of Commerce reported on the meeting her and Scott facilitated with John Darby, Mike Darby and Ed Higbie and Barry Cook. John, Mike and Ed voiced their frustrations with the City's development process. Barry has passed on this information to Steve Payne, Todd Stowell and Scott King and the City is working on addressing the concerns.
3. Park County performing electrical work with unlicensed contractors – Scott visited with Dennis Spargur with the County and explained that their work needs to be completed by licensed Electrical Contractors. Dennis will comply with the City's requirements on future projects.

Systems Tech is pulling the low voltage wiring for West Park Hospital. Systems Tech is completing the City's licensing process with Scott King.

Ongoing Issues:

1. New HVAC license board position – First reading passed at the November 18 council meeting. There will be two more readings.
2. Current and pending jobs:
 - a. Dave Filener residence – 2725 Cougar Ave.
 - b. Morgan Lee shop
 - c. CertainTeed – 88 Road 2AB
 - d. J&K Subdivision residences
 - e. Cody Labs – 119 Road 2AB
 - f. Ed Higbie shop – 171 Blackburn Ave
 - g. Burger King remodel – started the week of November 17, 2014.
 - h. Rodney Hayes storage building – 324 Blackburn Ave. Foundation begun including the additional 20' to the west.
 - i. Long Range Investments storage building – 319 Robert St
 - j. West Park Hospital – final inspections set for first or second week of January 2015.
 - k. Plan review – 2202 Cougar Ave. duplex. Building and Utility Permit issued.
 - l. Plan review – H.R. Coe Park Ave. residence
 - m. Plan review – 416 D-Y Road storage building
 - n. Plan review – Edward Jones 1121 13th Street
 - o. Plan review – WPH Cafeteria build-out and Connector Project. Scott King will send this project to and outside third party for review.
3. September 2014 and Third Quarter 2014 Building Permit Reports

Matters from Board Members: None

There being no further business to come before the board, Gerald Stroh made a motion, seconded by Gene Kelly, to adjourn the meeting. Vote was unanimous, motion carried.

Chairperson Roy Holm adjourned the meeting at 1:26 PM.

Lynn Stutzman
Engineering Administrative Assistant