

City Council Special Meeting Agenda

Date: 5/28/2015
Time: 4:15 p.m.
Location: City Hall Council Chambers

- Mayor Nancy Tia Brown
 - Donny Anderson
 - Karen Ballinger
 - Jerry Fritz
 - Landon Greer
 - Steve Miller
 - Stan Wolz
 - City Administrator, Barry Cook
 - Administrative Services Officer, Cindy Baker
 - City Attorney, Scott Kolpitcke
-
- Update County Dispatch Operations.
 - Staff Reference: Barry Cook, City Administrator
 - Update Golf Course Special Funding Request.
 - Staff Reference: Barry Cook, City Administrator
 - FY15-16 Budget Update and Review.
 - Staff Reference: Leslie Brumage, Finance Officer
 - Update/Review Draft SRD Agreement.
 - Staff Reference: Rick Manchester, Parks, Facilities & Recreation Director
 - Discuss a request and direct staff as it relates to Union Wireless request to install three microwave antennae at the Rec Center.
 - Staff Reference: Rick Manchester, Parks, Facilities & Recreation Director
 - Review Agenda for Tuesday, June 2nd Meeting.
 - Meeting Reminders:
 - Tuesday, June 2, 2015 – Regular Council Meeting 7:00 p.m. City Council Chambers
 - Thursday, June 11, 2015 – Special Work Session 4:15 p.m. City Council Chambers
 - Tuesday, June 16, 2015 – Regular Council Meeting 7:00 p.m. City Council Chambers

Time Adjourned: _____



CITY OF CODY
WYOMING

Cody Parks, Recreation and Public Facilities

1402 Heart Mountain Street

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Cody WY 82414

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For Your Information

Action Necessary

Response Requested

MEMO—15-022

Date: May 27, 2015

To: Barry Cook, City Manager
Mayor and City Council

From: Rick Manchester, Director
Parks, Recreation, and Public Facilities

Subject: Union Wireless Cell Tower request

Provide input to allow staff and City Attorney to develop an agreement and negotiate lease terms with Union Wireless. The agreement will allow them to install three microwave antennae sleds on the roof of the Rec Center. All terms, including rent will be brought back to City Council for approval. And if required, P&Z approval will be pursued.

SUMMARY OF INFORMATION:

Union Wireless approached the City, requesting that they are allowed to install three microwave antennae on the roof of the Rec Center. We have not negotiated rent for the installation. We are working with the tower consultant we have used in the past to determine if there are any conflicts with existing towers and contracts. The consultant will also provide an estimate of the rent collected from similar additions.

The illustrations show three locations on the Rec Center roof where the microwave sleds will be placed and positioned. The electrical and communication closet will be located on the northwest side of the building on the existing pavement just outside of the buildings west end doors. This closet has a smaller footprint than the existing AT&T cabinet.

Before starting financial negotiations, we are seeking approval from Council to allow additional towers/antennae at the rec center. Two antennae are located on the lower roof over the locker rooms and one over the pool mechanical room on the west side.

The antennae are more visible from the road and neighborhood. There are other towers and antennae on the rec center but less visible.

FISCAL IMPACT

Union Wireless has proposed rent of \$16,800/year (\$1,400/month) plus an annual escalator. I of course think we should get more rent than what is being proposed I am still developing a fair price based on the market value and the other towers at the Rec Center.

ALTERNATIVES

1. Direct staff to negotiate an agreement for antennae on the roof of the rec center.
2. Deny the Union Wireless request.

ATTACHMENTS

1. Angle view of antennae and locations for three units.
2. Google Earth view of location.

SUMMARY REPORT TO:

Doyle Stout, Rec Supervisor
Todd Stowell, City Planner
Patty Brockman, Union Wireless



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| CURRENT REV | DATE |
|-------------|----------|
| A | 4/8/2015 |

DESIGNER:
MATTHEW FISHER

REVIEWER:
ALYSSA BLAIR

APPROVED
FOR LEASING
APRIL 10, 2015

PROJECT NAME:

CODY REC CENTER

PROJECT ADDRESS:

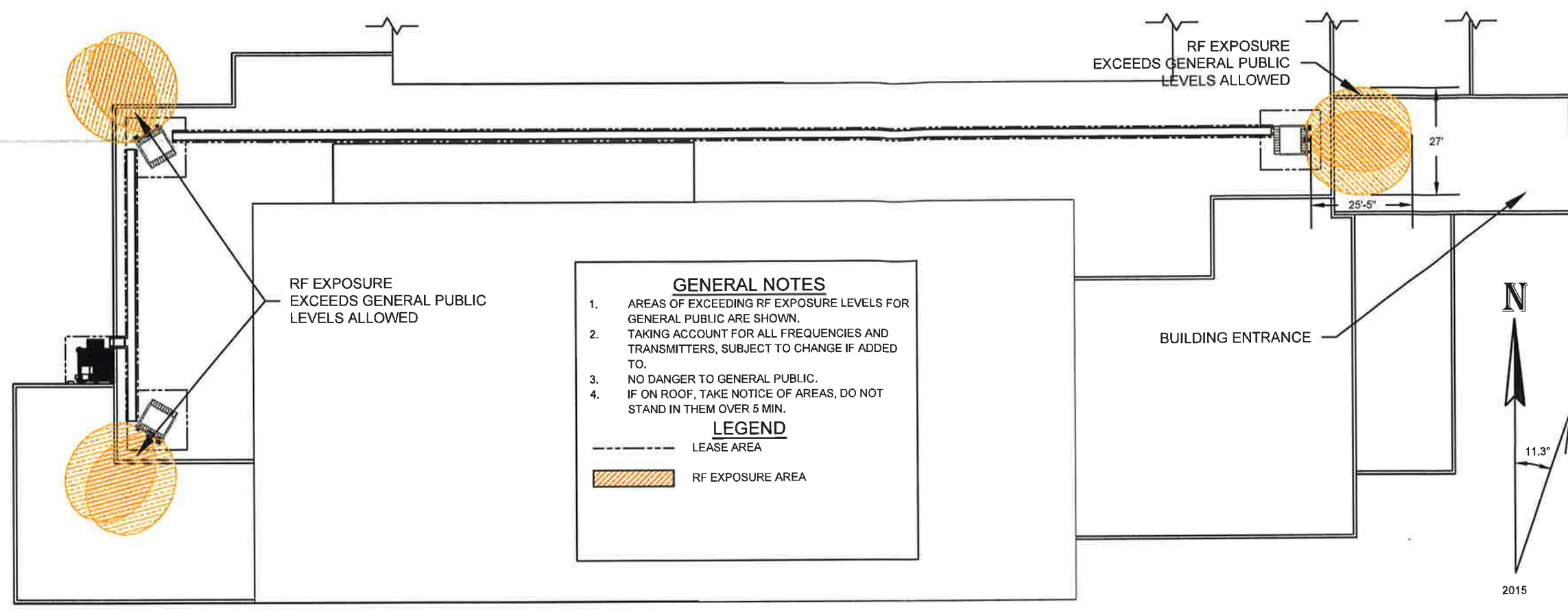
1402 HEART MOUNTAIN STREET
CODY, PARK COUNTY, WYOMING

SHEET TITLE:

RF EXPOSURE

SHEET NUMBER:

R1



GENERAL NOTES

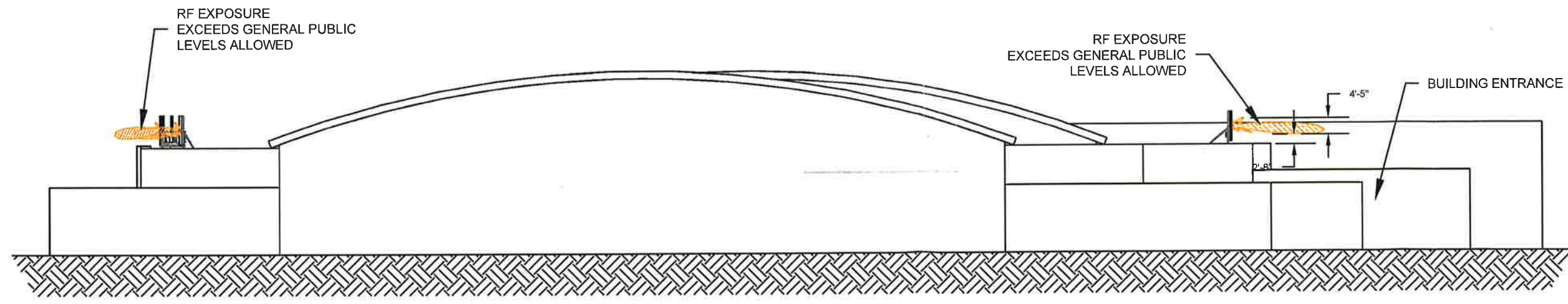
1. AREAS OF EXCEEDING RF EXPOSURE LEVELS FOR GENERAL PUBLIC ARE SHOWN.
2. TAKING ACCOUNT FOR ALL FREQUENCIES AND TRANSMITTERS, SUBJECT TO CHANGE IF ADDED TO.
3. NO DANGER TO GENERAL PUBLIC.
4. IF ON ROOF, TAKE NOTICE OF AREAS, DO NOT STAND IN THEM OVER 5 MIN.

LEGEND

----- LEASE AREA

RF EXPOSURE AREA

1 PLAN VIEW
R1 SCALE: NOT TO SCALE



2 ELEVATION VIEW
R1 SCALE: NOT TO SCALE