

City of Cody
Planning, Zoning and Adjustment
Board Tuesday, September 27, 2016

A regular meeting of the Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, September 27, 2016 at 12:00 PM

Present: Justin Ness, Chairman; Buzzy Hassrick; Heidi Rasmussen; Richard Jones; Sandra Kitchen, Deputy City Attorney; Steve Miller, Council Liaison; Todd Stowell, City Planner; Bernie Butler, Administrative Assistant.

Absent: Brad Payne, Curt Dansie, Reese Graham

Chairman Justin Ness called the meeting to order at 12:01 PM, followed by the pledge of allegiance.

Buzzy Hassrick made a motion, seconded by Richard Jones, to approve the agenda. Vote on the motion was unanimous, motion carried.

Heidi Rasmussen made a motion, seconded by Buzzy Hassrick, to approve the minutes from the September 13, 2016 meeting. Vote on the motion was unanimous, motion carried.

NEW BUSINESS:

Todd Stowell presented a landscape plan review for Rocky Mountain Power, located at 226 W Yellowstone Ave.

Richard Jones made a motion, seconded by Heidi Rasmussen to approve the landscape plan for Rocky Mountain Power, located at 226 W Yellowstone Ave.

Vote on the motion was unanimous, motion carried.

Todd Stowell presented a minor subdivision review for the DJ Minor Subdivision, a two lot subdivision, on 1.15 acres, located southeast of the Cougar Avenue and Blackburn Street intersection.

Richard Jones made a motion, seconded by Buzzy Hassrick, to recommend that the City Council grant the variances requested and approve the preliminary and final plats of the DJ Minor Subdivision, subject to the following conditions:

1. That the surface water rights be transferred in a timely manner to a third party.
2. Provide a 7-foot wide utility easement along Blackburn Street.
3. Provide a private utility/sewer easement from Blackburn Street to Lot 2.
4. Show the installation of sidewalk along Cougar Avenue on the preliminary plat. The developer is responsible for its installation to city standards.
5. Pay applicable utility fees (water tap fee for Lot 1) prior to the mayor signing the final plat. (Note: Electrical fee already paid.)
6. That the developer otherwise completes the improvements noted on the preliminary plat.

Vote on the motion was unanimous, motion carried.

Todd Stowell presented a downtown architectural district sign review for Domino's Pizza, located at 1454 Sheridan Avenue.

Heidi Rasmussen made a motion, seconded by Buzzy Hassrick, to approve the sign for Domino's Pizza, located at 1454 Sheridan Avenue.

Vote on the motion was unanimous, motion carried.

P & Z Board Matters – none

Council Updates – Steve Miller - none

Staff Items – Todd Stowell – announced public meetings for the proposed zoning amendments.

Buzzy Hassrick made a motion, seconded by Heidi Rasmussen, to adjourn the meeting. Vote on the motion was unanimous, motion carried.

There being no further business to come before the board, Chairman Justin Ness adjourned the meeting at 12:31 PM.

Bernie Butler, Administrative Assistant