

**City of Cody
Contractors' Board
Thursday January 25, 2018**

A regular meeting of the City of Cody Contractors' Board was held in the Conference Room of City Hall in Cody, Wyoming on Thursday, January 25, 2018 at 12:00 PM.

Present: Chairman Mike Kelly, Vice Chairman Rick Zickfoose, Donny Anderson, Wes Werbelow, Ray Lozier, Tom Quick, Merle Nielsen, Sean Collier, Building Official; Landon Greer, City Councilman; Bernie Butler, Administrative Assistant

Absent: Ron Couture, Gene Kelly, Andy Cowan,

Chairman Mike Kelly called the meeting to order at 12:00 p.m.

The Board welcomed Wes Werbelow to the Contractors' Board, as the engineering representative, for a three-year term, as appointed by the City Council.

Sean Collier introduced Josh Dollard, Assistant Building Inspector to the Board.

Donny Anderson made a motion, seconded by Ray Lozier to approve the agenda for January 25, 2018. Vote was unanimous, motion carried.

Tom Quick made a motion, seconded by Merle Nielsen, to approve the minutes from the October 26, 2017 regular meeting. Vote was unanimous, motion carried.

Donny Anderson nominated Mike Kelly for the position of Chairman, and Rick Zickfoose for the position of Vice-Chairman, for the 2018 calendar year, seconded by Tom Quick. Vote was unanimous, motion carried.

Sean Collier reviewed the applications for the following Contractors for the Board: John Honeywell, and Tillotson Carpentry, LLC.

Rick Zickfoose made a motion, seconded by Merle Nielsen, to approve the Contractor License for:

1. John Honeywell Class C, Drywall, 2018 Contractor License.
2. Tillotson Carpentry, LLC, General Contractor Class A, Category 2, Residential, 2018 Contractor License.

Vote was unanimous, motion carried.

Ongoing Issues:

1. New commercial projects – updates provided by Sean Collier
2. New residential projects – updates provided by Sean Collier
3. Ongoing commercial projects – updates provided by Sean Collier
4. Ongoing residential projects – updates provided by Sean Collier

New Business:

1. Sean Collier discussed the requirements for stamped plans and documents. The Board was given a handout to review and bring back next month for further discussion.
2. Sean Collier discussed the proposed Ordinance change for new certificates for Contractors, when required. The Board was given a copy of the proposed changes and asked to read and bring back next month for further discussion.

Matters from Board Members: None

Public Comments: None

There being no further business to come before the board, Ray Lozier made a motion, seconded By Tom Quick, to adjourn the meeting. Vote was unanimous, motion carried.

Chairman Mike Kelly adjourned the meeting at 12:45 p.m.

Bernie Butler, Administrative Assistant