

**City of Cody**  
**Planning, Zoning and Adjustment Board**  
**Thursday, June 21, 2018**

A meeting of the Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Thursday, June 21, 2018 at 12:00 pm.

Present: Heidi Rasmussen, Chairperson; Buzzy Hassrick, Richard Jones, Sandi Fisher, Curt Dansie, Todd Stowell, City Planner; Glenn Nielson, Council Liaison; Bernie Butler, Administrator Assistant

Absent: Erynne Selk, Kayl Mitchell, Sandra Kitchen, City Deputy Attorney

Chairperson, Heidi Rasmussen, called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Buzzy Hassrick made a motion, seconded by Sandi Fisher, to approve the agenda for June 21, 2018. Vote on the motion was unanimous, motion carried.

Buzzy Hassrick made a motion, seconded by Curt Dansie, to approve the minutes from the June 12, 2018 meeting. Vote on the motion was unanimous, motion carried.

**NEW BUSINESS:**

A. Todd Stowell presented the Downtown Architectural District Sign Review for Rocky Mountain Dance Theatre, located at 1171 Sheridan Avenue.

Richard Jones made a motion seconded by Curt Dansie, to approve the sign for Rocky Mountain Dance Theatre, for a period of three years, for 2-3 months a year (June through July this year, June through August the following years), located at 1171 Sheridan Avenue. Vote on the motion was unanimous, motion approved.

B. Todd Stowell presented a Draft of the Short-term Rental Overlay Zone District and answered questions from the Board.

Buzzy Hassrick made a motion seconded by Sandi Fisher to recommend the Short-Term Rental Overlay District to the City Council for consideration, per the Planning, Zoning, and Adjustment Board Staff Report. Vote was 4-1 as follows: Sandi Fisher, Buzzy Hassrick, Heidi Rasmussen, and Curt Dansie voted in favor, with Richard Jones opposed. Motion passed.

C. Todd Stowell presented a proposal to amend the Accessory Dwelling Unit (ADU) Ordinance, to clarify that ADUs may only be permitted in Planned Unit Developments (PUDs) when allowed by the PUD Plan, and amend the definition of an ADU.

Curt Dansie made a motion seconded by Richard Jones, to recommend the amendments to the Accessory Dwelling Unit Ordinance to the City Council for consideration. Vote on the motion was unanimous, motion approved.

P & Z Board Matters – None

Council Updates – None

Staff Items – None

Sandi Fisher made a motion, seconded by Buzzy Hassrick, to adjourn the meeting. Vote on the motion was unanimous, motion carried.

There being no further business to come before the Board, Chairperson Heidi Rasmussen adjourned the meeting at 12:30 p.m.

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Bernie Butler, Administrative Assistant