



## City Council Special Work Session Agenda

**Date:** 3/25/19 **MONDAY**

**Time:** **5:00 p.m.**

**Location:** City Hall Council Chambers

- Mayor Matt Hall
  - Justin Baily
  - Diane Ballard
  - Jerry Fritz
  - Landon Greer
  - Glenn Nielson
  - Heidi Rasmussen
  - City Administrator, Barry Cook
  - Administrative Services Officer, Cindy Baker
  - City Attorney, Scott Kolpitke
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- 5:00 – 5:20 – Executive Session - Pursuant to State Statute 16-4-405 (a) (ix) to consider or receive any information classified as confidential by law.
  - 5:20 -5:30 – Discuss Process Cody Public Art Committee Budget FY18-19 & FY19-20
    - Staff Reference: Barry Cook, City Administrator & Leslie Brumage Finance Officer
  - 5:30 -6:00 - Discuss Staffing Proposals
    - a) Remainder of FY18-19
    - b) FY19-20
  - Staff Reference: Barry Cook, City Administrator & Leadership Team
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- Updates – City Administrator
  - Council Committee Reports
  - Other Matters from Council
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- Meeting Reminders:
    - Tuesday, April 2, 2019** – Regular Council Meeting 7:00 p.m. Council Chambers
    - Tuesday, April 9, 2019** – Special Work Session 5:00 p.m. Council Chambers

Time Adjourned: \_\_\_\_\_

## **AGENDA ITEM SUMMARY REPORT**

### **Proposed Cody Art Committee Budget**

#### **ACTION TO BE TAKEN:**

Review the proposed Cody Art Committee budget for FY18-19 and FY19-20 and provide direction to staff.

#### **SUMMARY OF INFORMATION:**

The City Council established the Cody Public Art Committee via resolution on February 5, 2019 for the purpose of assisting the City in identifying, selecting, and acquiring art work to exhibit in public places. The Council also gave authority to this Committee to raise funds to pay for an offset the costs and expenses related to this program.

The Committee, with input from City staff, developed a proposed budget for the remainder of FY18-19 and a projected budget for FY19-20.

The proposed budget for FY18-19 would utilize \$5,113 of the \$5,250 in donated funds already collected. Projecting an additional \$1,000 in donations prior to June 30<sup>th</sup>, would leave a cash balance of \$1,137 to carry forward into the FY19-20 budget.

The projected budget for FY19-20 reflects additional donations of \$5,000 and expenses of \$13,763, creating a deficit of \$7,626 which would need to be covered using other City funds such as General Fund reserves or Lodging Tax revenues.

At this time, staff is asking for direction from the Council on the following:

1. Propose a budget amendment for the FY18-19 proposed CPAC budget using the donated funds to pay for the expenses. Amendment to be presented at the April 2<sup>nd</sup> meeting for consideration.
2. Include the FY19-20 proposed CPAC budget in the budget process and utilize either General Fund reserves or Lodging Tax revenues to cover the deficit. The proposed budget would be considered during the May Council budget work sessions.

#### **FISCAL IMPACT**

Use of \$5,113 in CPAC donations already received in FY18-19. Use of either General Fund reserves or Lodging Tax revenues in the amount of \$7,626 in FY19-20.

#### **ATTACHMENTS**

1. Proposed CPAC budget

**AGENDA ITEM NO. \_\_\_\_\_**

# Proposed Budget

## Cody Public Arts Committee

	FY18-19	FY19-20
<b>ESTIMATED AVAILABLE CASH</b>	\$5,250	\$1,137
<b>REVENUE</b>		
Donations	\$1,000	\$5,000
Artwork Sale Proceeds	\$0	\$0
<b>TOTAL REVENUE</b>	\$1,000	\$5,000
<b>EXPENSES</b>		
Artist Compensation	\$0	\$3,000
Property Insurance	\$900	\$3,600
Maintenance	\$0	\$500
Equipment Rental Costs	\$0	\$1,000
Display Pedestals	\$1,600	\$2,400
Plaques	\$1,200	\$1,200
Website Design	\$900	\$0
Website Hosting	\$83	\$83
Grant Writer	\$0	\$1,500
Electrical Installation	\$350	\$0
Utilities	\$80	\$480
<b>TOTAL EXPENSES</b>	\$5,113	\$13,763
<b>ESTIMATED ENDING CASH</b>	\$1,137	(\$7,626)

Projected 3 new agreements FY19-20  
 Projected 3 pieces FY18-19, 6 pieces FY19-20

Installations  
 2 pedestals FY18-19, 3 pedestals FY19-20  
 3 plaques FY18-19, 3 plaques FY19-20

Annual fee

Install electric service for Harry Jackson lighting  
 Electric bills for Harry Jackson lighting