

City of Cody
Planning, Zoning, and Adjustment
Board Meeting March 10, 2020

A meeting of the City of Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, March 10, 2020 at 12:00 pm.

Present: Chairman Kayl Mitchell; Erynne Selk; Richard Jones; Sandi Fisher; Wade McMillin; Rodney Laib; Klay Nelson; Glenn Nielson; City Attorney Scott Kolpitcke; City Planner Todd Stowell; Administrative Coordinator Bernie Butler.

Kayl Mitchell called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Richard Jones made a motion, seconded by Klay Jones to approve the agenda for the March 10, 2020 meeting. Vote on the motion was unanimous, motion carried

Sandi Fisher made a motion, seconded by Wade McMillin to approve the minutes from the February 25, 2020 meeting. Vote on the motion was unanimous, motion carried.

NEW BUSINESS:

- A. A public hearing opened at 12:02 for a rezone a portion of Lot 3 Beacon Hill subdivision from D-3 to R-2. Public comment from Tracy Clark addressed the Board with concerns about the drainage onto her property. This concern will be addressed with the subdivision plat. The public hearing was closed at 12:06.
- B. Todd Stowell reviewed the rezone request to rezone a portion of Lot 3, Beacon Hill subdivision from D-3 to R-2. The rezone would change the portion of the minor subdivision from Open Business/Light Industrial to Single Family Residential. The criteria to rezone this portion of Lot 3 of the Beacon Hill Minor Subdivision.

Klay Nelson made a motion, seconded by Wade McMillin to recommend to the City Council the approval of the rezone. Vote on the motion was unanimous, motion carried.

- C. Todd Stowell reviewed the site plan for the Ballard Funeral Home, located at 639 19th Street. The site will be an exterior cosmetic update to the building
Erynne Selk made a motion, seconded by Richard Jones to approve the project and wall sign as proposed, with recommendations 1-3 in the staff report. Vote on the motion was unanimous, motion carried.
- D. Todd Stowell reviewed the site plan Groathouse Construction Office Building, located at 3630 Big Horn Avenue. Rob Bauer from Groathouse answered questions from the Board. Kaydee O'Brien from Groathouse said they will be a good neighbor to the existing residents.

Richard Jones made a motion, seconded by Klay Nelson to approve the project, with recommendations 1-5 in the staff report. Vote on the motion was unanimous, motion passed.
Klay Nelson made a motion, seconded by Richard Jones to adjourn the meeting. Vote on the motion was unanimous.

Richard Jones made a motion, seconded by Rodney Laib to adjourn the meeting. Vote on the motion was unanimous. Chairman Kayl Mitchell adjourned the meeting at 12:43 pm.

Bernie Butler, Administrative Coordinator