

**City of Cody**  
**Planning, Zoning, and Adjustment**  
**Board Meeting January 11, 2022**

A meeting of the City of Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, January 11, 2022 at 12:00 pm.

Carson Rowley called the meeting to order at 12:02 pm, followed by the pledge of allegiance.

The City Council reappointed Carson Rowley to a 3-year term on the Planning, Zoning, and Adjustment Board. New Board members are Ian Morrison (3-year term), Andrew Murray (3-year term), and Mathew Moss (1-year term).

Present: Carson Rowley; Scott Richard; Cayde O'Brien; Karinthia Herweyer; Ian Morrison; Mathew Moss; City Attorney Scott Kolpitcke; Council Liaison Andy Quick, Administrative Coordinator Bernie Butler

Absent: Andrew Murray; City Planner Todd Stowell; City Deputy Attorney Sandee Kitchen

Scott Richard moved to approve the agenda for January 11, 2022, seconded by Ian Morrison. Vote on the motion was unanimous, motion passed.

Scott Richard moved to approve the minutes from the December 28 2021 meeting, seconded by Ian Morrison. Vote on the motion was unanimous, motion passed.

Scott Richard nominated Carson Rowley to serve as Chairman of the Board for the 2022 calendar year. Ian Morrison seconded the motion. Vote on the motion was unanimous, motion passed.

Karinthia Herweyer nominated Scott Richard to serve as Vice Chairman of the Board for the 2022 calendar year. Mathew Moss seconded the motion. Vote on the motion was unanimous, motion passed.

City Attorney Scott Kolpitcke presented the City of Cody Planning and Zoning Commission Orientation and Training. He reviewed public records and open meeting issues including emails, personal and private conflicts of interest, meeting conduct, and government ethics.

Scott Richard made a motion, seconded by Ian Morrison to adjourn the meeting. Vote on the motion was unanimous. Carson Rowley adjourned the meeting at 12:52 pm.

*Bernie Butler*

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Bernie Butler, Administrative Coordinator