

City of Cody
Planning, Zoning, and Adjustment
Board Meeting February 8, 2022

A meeting of the City of Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, February 8, 2022 at 12:00 pm.

Carson Rowley called the meeting to order at 12:01 pm, followed by the pledge of allegiance.

Present: Carson Rowley; Scott Richard; Cayde O'Brien; Karinthia Herweyer; Ian Morrison; Mathew Moss; Andrew Murray; City Attorney Sandee Kitchen; City Planner Todd Stowell; Council Liaison Andy Quick, Administrative Coordinator Bernie Butler

Scott Richard moved to approve the agenda for February 8, 2022, seconded by Ian Morrison. Vote on the motion was unanimous, motion passed.

Cayde O'Brien moved to approve the minutes from the January 11, 2022 meeting with corrections, seconded by Scott Richard. Vote on the motion was unanimous, motion passed.

A Public Hearing for a special exemption request to allow modifications of two nonconforming signs at 1502 Sheridan Avenue opened at 12:04.

City Planner Todd Stowell gave a brief description of the request. Harold Kanzler with KTK General Contracting, representing the owner Mainstreet KT's, explained the sign updates for conversion of the existing Exxon fuel station to the Sinclair brand.

With there being no other comments from the Public, the hearing was closed at 12:08.

Todd Stowell reviewed the request to modify the freestanding signs at 1502 Sheridan Avenue. With the conversion of the Exxon Station to a Sinclair Station, an updated sign package for the two existing freestanding signs is requested. The monument sign and the pole sign would be modified. The monument sign for gas prices would increase in size from 36.6 square feet to 63.3 square feet. It would be shorter and wider with the light sensors turned down at night. The pole sign would also increase in size due to being a slightly different shape which is a taller rectangle sign. The pole height would be a maximum of 25 feet.

Ian Morrison made a motion, seconded by Scott Richard, to approve the special exemption to allow installation of two freestanding signs at the locations, sizes, and heights requested, at 1502 Sheridan Avenue. Motion includes recommendations 1-4 in the staff report. Vote on the motion was unanimous, motion passed.

City Planner Todd Stowell discussed the initial draft amendments to the Zoning Ordinance. The Board members will review the proposed edits, and analyze the accompanying sections of the code to identify any additional modifications that should be made. Discussion of the draft changes will continue at the Planning, Zoning, and Adjustment Board meetings as the agenda allows.

The initial draft edits are for Chapters 1, 2, 4, 5, and 6 of Title 10.

Cayde O'Brien made a motion, seconded by Karinthia Herweyer to adjourn the meeting. Vote on the motion was unanimous. Carson Rowley adjourned the meeting at 1:02 pm.

Bernie Butler

Bernie Butler, Administrative Coordinator