

CITY OF CODY
CONTRACTOR BOARD MEETING
January 26, 2023

A meeting of the City of Cody Contractor Board was held on Thursday, January 26, 2023.

Mike Kelly called the meeting to order at 12:03 p.m.

Present: Troy Kincheloe, Lee Ann Reiter, Ray Loizer, Todd Evans, Mike Kelly, Dave Schlosser,
Building Official Sean Collier, GIS Analysts Utana Dye

Absent: Wes Werbelow, David Barton, Jonathon Robbins.

Ray Lozier welcomed the new/reappointed board member.

Todd Evans made a motion, seconded by Mike Kelly to approve the agenda for January 26, 2023 meeting. Vote on the motion was unanimous, motion passed.

Lee Ann Reiter nominated Ray Lozier to serve as Chairman of the Board for the 2023 calendar year. Mike Kelly seconded the motion. Vote on the motion was unanimous, motion passed.

Lee Ann Reiter nominated Mike Kelly to serve as Vice Chairman of the Board for the 2023 calendar year. Todd Evans seconded the motion. Vote on the motion was unanimous, motion passed.

Mike Kelly made a motion, seconded by Dave Schlosser to approve the minutes from the meeting on December 22, 2022 meeting. Vote on the motion was unanimous.

Sean Collier reviewed the application from Baker Five-DBA D.W. Latimer for a Specialty Contractor License. Mike Kelly made a motion to approved the license, seconded by David Schlosser to approve the license. Vote on the motion was unanimous, motion passed.

Mike Kelly recused himself from this item.

Sean Collier reviewed the application for D&G Electric, LLC. for adding Master Mechanical/HVAC Contractor License. The motion was not able to be acted upon due to procedural process. This item will need to come back to the board to acted upon.

Sean Collier reviewed the application for A&B Heating-Cooling for Master Mechanical/HVAC Contractor License. with the COI having City of Cody as policy holder. Mike Kelly made a motion, seconded by Todd Evans to approve the license with the condition that the Certificate of Liability Insurance has the City of Cody named as the Policy holder. Vote on the motion was unanimous, motion passed.

The following contractors have been approved for a license by our Building Official:

1. Bar S Bar Electric, Inc. – Master Electrical Contractor -Reapplication
2. Bam Builders, LLC. – Specialty Contractor – (Added framing to his license).
3. Big Horn Plaster & Stone, LLC. – Specialty Contractor -Reapplication (Commercial – Masonry,

Stucco/Plaster, T-Grid Acoustical Ceiling) (Residential – Masonry and Stucco/Plaster).

New Business: Lee Ann Reiter asked about the Electrical Inspector and what is he being paid. Sean explained what the process is and what he is being paid. Ray asked how many electrical permits for the month of December. Utana reported that there were 13 electrical permits, 21 plumbing permits and 16 miscellaneous permits for a monthly total of 51.

Matters from Board Members: None

Staff Comments- Utana asked that the board members please respond to the email for who is coming to the meeting so that she can make sure there is enough tablets and if we are going to have a quorum for that meeting.

Mike Kelly made a motion, seconded by Lee Ann Reiter to adjourn the meeting. Vote on the motion was unanimous, motion passed. Meeting was adjourned at 12:26 p.m.

Utana Dye

Utana Dye, GIS Analysts